



LAS VEGAS

COMPETITION ACADEMY

COLLEGIATE CHALLENGE

Registration Packet

Saturday, March 18th, 2023

UNLV Student Union



Las Vegas Spring Competition Academy 2023

Greetings NV DECA Chapter,

It is with great honor and enthusiasm that we formally invite your chapter to the 2023 Las Vegas Spring Competition Academy hosted by the UNLV Collegiate DECA chapter and Nevada DECA. Since our chapter was founded, many high school alumni, current members, and advisors have shared a vision of a “scrimmage” formatted competition to help its members prepare for state and international competitions. We are excited to bring that vision to life for Nevada DECA and hope that you will take advantage of this opportunity to grow as a future business leader.

This year, we are providing more training for ICDC qualifiers and adding the Collegiate Challenge, open to all students, especially juniors/ seniors. The Collegiate Challenge is an opportunity for high school DECA members to try out Collegiate events and earn medals. The top-scoring chapter will also receive a trophy. We hope this packet serves as a guide to registering for the competition and answers any questions you might have about the event. We welcome you to contact us using the below information if you have any further questions about the competition.

Sincerely,

The 2022 - 2023 UNLV DECA Officer Team

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Las Vegas Spring Competition Academy 2023

COMPETITION INFORMATION

Purpose:	Competition Practice, Live Feedback on Presentations, Competition Training, and Exposure to a Collegiate DECA event.
When:	Saturday, March 18 th , 2023, from 8:30 a.m. – 1:30 p.m.
Where:	UNLV Student Union Room 208s, UNLV Student Union Ballroom Section C 4505 S. Maryland Parkway, Las Vegas, NV 89154
Registration Fee:	\$20 per student FREE per advisor/chaperone Includes: registration, workshop materials, and lunch
Registration Deadline:	Wednesday, March 15th, 2023, at Midnight
Registration Process:	Please visit http://unlvdeca.com/springca/ Only Advisors can register their chapters/competitors
Eligibility:	All competitors must be a registered Nevada DECA Member.
Change Deadline:	There will be NO CANCELLATIONS allowed after noon on Thursday, March 16th, 2023. After this date, if you have a student drop out, you can substitute another student in their place. No refunds are permitted.
Payment:	Bring a check for the invoiced amount to the competition. Purchase orders will not be accepted. Please make checks payable to “UNLV DECA”.

AVOID COMMON REGISTRATION FRUSTRATIONS

- Type information requested in the registration materials to assure the accuracy of nametags, etc. This will save you time at registration! Be sure to use both capital and lowercase letters (do not enter names in all capitals)
- Be sure to add the names of student partners in the notes section at the end of the spreadsheet to ensure everyone is competing with the correct partner.
- **Do not MAIL your forms! The only acceptable way to register for the competition is through online submission.**
- Photocopy all forms and correspondence for your records.
- Bring a copy of all school forms and competition registration records with you to compete.
- Write your chapter’s name on the top of each form. This will reduce mix-ups and delayed registration. Do not abbreviate your high school name.
- Get the CELLPHONE numbers of every participant attending
- Invite your school administration to showcase DECA to them!

Las Vegas Spring Competition Academy 2023

REGISTRATION CHECKLIST

Here are the **DEADLINE DATES** for the various forms

DESCRIPTION	DEADLINE	DONE
Online Registration with attached forms	March 15 th by midnight.	
Competitor Registration Excel Form	<i>Attach with online registration</i>	
Students with Special Needs Form <i>*if necessary</i>	<i>Attach with online registration</i>	
Protection of Minors on Campus Code of Conduct (Signed by All Chapterones)	<i>Day of Event</i>	

ICDC Training

All ICDC qualifiers will compete in their chosen event once followed by a 10-minute live feedback with their judge. ICDC qualifiers who are competing in a prepared event can submit their documents to UNLV DECA for 2 additional reviews that will be provided a week after the event. ICDC qualifiers who score above 70 will be awarded an ICDC Care Kit. Additionally, all ICDC qualifiers can compete in the Collegiate Challenge.

Collegiate Challenge

Students can choose to compete in one of four Collegiate DECA individual events (Corporate Finance, Entrepreneurship Operations, Hotel & Lodging, and Human Resource Management). Medals will be awarded for Top 10, 3rd place, 2nd place, and 1st place for all students with a qualifying score (above 70). Additionally, all students who score above 70 will receive a certificate of achievement. Please see our website for a breakdown of the difference between high school and Collegiate events. A trophy will be awarded to the chapter based on the chapter's overall points from the following:

- 3rd place = +5 pts/ student
- 2nd place = +7pts/ student
- 1st place = +10pts/ student
- Largest chapter in attendance = +6pts
- Top 10 = +2pts/ student

Additional points may be awarded throughout the workshops.

Please see the Events Tab of the Registration Form Excel.

Tentative

Saturday, March 18th, 2022

Sessions are still being finalized, all workshop information including descriptions, locations, times, and bios will be available on the [website](#).

8:00 – 8:30 AM	Registration outside SU Ballroom C
8:30 – 9:00 AM.	Academy Welcome
9:00 - 9:45 AM	ICDC Finalist Session
9:00 - 9:30 AM	Collegiate DECA Events Breakdown
9:30 - 11:30 AM	Collegiate Challenge
9:30 - 10:00 AM	Workshop 1
10:10 – 10:40 AM	Workshop 2
10:50 - 11:20 AM	Workshop 3
11:30 - 12:00 PM	Lunch
12:00 - 12:30 PM	Learn from the Pros
12:30 - 1:00 PM	Awards Ceremony
1:00 - 1:15 PM	Advisors can Pick up Exit Packets

GENERAL POLICIES

- Only participants registered for the competitions may enter the competition areas.
- Anyone not registered for the competition may not attend or participate.
- Students may not “come and go” during the duration of the event. Students may not leave competition facilities without the permission of their advisor.
- Nevada DECA requires that all attendees be accompanied by a school approved chaperone that is responsible to ensure all students are supervised and participating fully in the education and leadership activities. Registration materials will only be given to the chaperone.

DRESS CODE

Professional business attire is required for the Competition Academy. Please consult the “Official DECA Dress Code” resource below when determining what to wear for the competition.

<https://nevadadeca.org/10-ways-to-dress-professionally>

EXIT PACKETS

This competition has been designed to allow delegates an opportunity to receive feedback from their judges during the competition. We will instruct all judges to return any score sheets and feedback forms to the event coordinators so we can include them in your chapter’s exit packet. Please make sure to pick this up before you leave the UNLV Campus.

COMPETITION CONDUCT

DECA has established guidelines for both dress and conduct that contribute to the learning experience. All delegates must understand that though having a good time is definitely encouraged, expectations are high and violations of accepted principles will not be tolerated.

Conduct Enforcement

Chapter advisors are primarily responsible for enforcing all conduct activities for his/her chapter members. Staff is available to assist advisors, when necessary, in the enforcement of conduct guidelines.

Participation

All delegates are expected to participate 100% in the competition academy. This includes attending all general sessions, meetings, and workshops. It is not appropriate for members to be simply “hanging out” when they are not competing. It is also important for participants to display excellent standards of professionalism and demeanor. Talking during sessions, refusing to participate, or disrupting sessions with distracting behavior is not a sign of a professional future leader.

Cell Phones

Students should be strongly encouraged to SILENCE their cell phones during the hours of the event.

ADVISOR DUTIES/RESPONSIBILITIES

As leaders and teachers of young professionals, it is important that we prepare our students for the events to come. The following information will help you to plan for the Competition Academy and prepare your students with important information about the event. We anticipate a significant number of local business partners or potential partners to be attending and volunteering at the competition. Our members, or in other words, our product, will be on “display” at all hours. Please keep this in mind when determining who represents your chapter.

Students with Special Needs

The competitive event team will make every attempt to accommodate the special needs of the students. If you contact us prior to the competition, we can make the competition as barrier-free as possible. If you have students with physical challenges or other special needs, please be sure to explain the accommodation during the online registration form process.

Visibility

Drop in and check on your students. Performing a “headcount” from time to time is important but be sure to physically see every student during the competition. Ask questions about events and have a conversation with them so you can see how they are doing. With all of this, you will know that your students have been accounted for which helps prevent challenges.

Meet challenges head-on in a positive manner! Do not let things get out of hand-do your part, tactfully. Ask other advisors for ideas if you are not sure how to handle minor situations.

Again, please don’t hesitate to reach out to us if you need anything or have any questions!